

**SEFWI WIAWSO MUNICIPAL ASSEMBLY**  
**COMPOSITE ANNUAL ACTION PLAN FOR 2024**

**DEVELOPMENT DIMENSION: ECONOMIC DEVELOPMENT**

Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution		
				Q1	Q2	Q3	Q4	GoG (GH¢)	IGF (GH¢)	Others (GH¢)	New	Ongoing	Lead	Collaborating	
<b>Focus Area: Strong and Resilient Economy</b>															
Management and Administration	Finance	Train revenue collectors and key staff on revenue collection strategies	Sefwi Wiawso						5,000.00			√		Finance Dept.	GIZ
<b>Focus Area: Private Sector Development</b>															
Economic Development	Trade, Industry and Tourism														
		Organize business forum/LED meetings	Sefwi Wiawso							50,000.00		√		BAC	Private sector
		Formalisation of MSMEs through Registrar General Dept	Municipal wide						10,000.00	10,000.00			√	BAC	NGOs
		Undertake business monitoring and follow up	Municipal wide							10,000.00		√		BAC	MA,
		Organise business and Economic sub-committee meetings	Municipal wide							4,000.00		√		BAC	MA
		Support SMEs to access financial assistance from financial institutions (Matching Grants and Rural Finance-REDF)	Municipal wide							250,000.00		√		BAC	Rural Banks
		Organise Internship for Dress Makers	Sefwi Wiawso							120,000		√		BAC	MA
		Organise technical training for 50 people in gari processing and 20 in bee keeping	Sefwi Wiawso							10,000		√		BAC	MA
		Organise Kaizen training to MSMEs	Sefwi Wiawso							10,000		√		BAC	MA
Organise technical training for 30 people in	Sefwi Wiawso							10,000		√		BAC	MA		

		soap processing and 20 in baking											
		Construction of 1No. 3 Storey Lockable Stores	Dwinase					250,000.00		√		Works Dept	MA,
		Construction 11 No. 14 Units Market Stalls with 14 No. Toilet facilities, bathroom & Urinal	Boako				800,000.00			√		BAC/ Works Dept	MA, MLGR D
		Construction of 1No Police Post, 1No. 14-seater sanitary block, improvement of Access to Market, Covering of Existing Drains, 2No Skip Containers and associated waste bins and 1No. Borehole and water storage facility at	Edwinase					1,480,000.00		√		Works Dept	MA, MLGDRD, MEHU
		Construction of 11No. 14-unit open market stalls at Dwinase	Edwinase					2,171,000.00		√		Works Dept	MA, MLGDRD,
		Construction of 2No 2-storey 28 units lockable stores at Dwinase	Edwinase					3,960,000.00		√		Works Dept	MA, MLGDRD,
		<ul style="list-style-type: none"> <li>Construction of 1No. 300 tonnes Warehouse and earthworks</li> <li>Construction and furnishing of Fire Post with Offices, toilet &amp; bath, and Earthworks</li> <li>Construction of drains and earthworks</li> </ul>	Edwinase					9,435,541.50		√		Works Dept	MA, MLGDRD, MEHU
		<ul style="list-style-type: none"> <li>Construction of 11No. 14-unit open market stalls and 1No. 14-Seater sanitary Block,</li> </ul>	Boako										

		<ul style="list-style-type: none"> <li>Construction of Modern Abattoir with gas facility</li> </ul>	Sefwi Wiawso										
		<ul style="list-style-type: none"> <li>Construction of Pedestrian Walkway from Susumenete to WATICO Junction, Construction of metal crash barrier from Republic Bank to Wiawso ADB</li> </ul>											
		<p>Construction of phase V of Modern Market complex made up of;</p> <ul style="list-style-type: none"> <li>Construction of 1km arterial Roads with drains</li> <li>Construction of transit hostel with washrooms for Market Women</li> <li>Installation of 20 LED Security Lights and 20 No. Electricity Poles at the Dwinase Market</li> <li>Construction of Pavement and Parking Bay</li> <li>Construction of 1No. 2 Units Day Care with Toilet Facility, Changing Room, Office, and Store</li> <li>Construction of 1No. Clinic for Dwinase Market</li> </ul>	Edwinase					9,435,541.50	√		Works, BAC	MA, MLGD RD	
<b>Focus Area: Agriculture and Rural Development</b>													
Economic Development	Agricultural Services and Management	Implement government flagship programmes in Agric ie MAG, PFJ, DCACT, PERD	Municipal wide					100,000.00		√		Agric Dept.	MA, Farmers,

		Organize District Farmers Day Celebrations	Asawinso					50,000.00		130,000.00	√		Agric Dept.	MA, Farmers,
		Implement JICA Ghana Rice Production Improvement Project-GRIP (Demonstration, trainings and filed days for farmers	Municipal Wide							40,000.00	√		Agric Dept.	MA, Farmers, NGOs
		Train 100 farmers on rice production	Municipal wide					100,000.00			√		Agric Dept.	MA,
		Provision for stock breeding to farmers	Municipal wide					95,000.00			√		Agric Dept.	MA, Farmers,
		Procure information capturing equipment and train field officers on the devices (Digital Camera, GPS	Municipal wide					9,000.00			√		Agric Dept.	MA, Farmers,
		Supply of subsidized fertilizers, improved seedlings, animal breeds and other inputs to farmers	Municipal wide					50,000.00			√		Agric Dept.	MA, MoFA & Farmers,
		Provision of veterinary and Extension services to farmers	Municipal wide					104,000.00			√		Agric Dept.	MA,
<b>Focus Area: Tourism and Creative Arts Development</b>														
Economic Development	Trade, Industry and Tourism	Project Ellue Festival	Wiawso					50,000.00			√		CA	Private Sector
		Update of municipal profile, Identification, profiling, and preparation of brochure on tourist sites in the municipality.								40,000.00			MPO/BAC	MA
<b>DEVELOPMENT DIMENSION: SOCIAL DEVELOPMENT</b>														
<b>Focus Area: Education and Training</b>														
Social Service Delivery	Education, Youth & Sports and	Completion of 1No. 3 Units Classroom Block with Office &Store	Anglo &Ewiase					250,000			√		GES	MA

	Library services	Completion of 1No.2-Units Classroom Block with Ancillary Facilities	Aboboyaa, Pewodie & Penakrom					380,000.00		380,000.00	√		GES	MA
		Completion of 2 No. 6-Unit Classroom Block with Office and Store	Kyeamekrom & Asawinso					600,000.00		600,000.00	√		GES	MA
		Rehabilitation of Schools	Amafie					300,000.00			√		GES	MA
		Support My 1 <sup>st</sup> Day at school	Sefwi Wiawso					5,000.00			√		GES	MA
		Organise capacity building for Teachers						10,000.00		20,000.00	√		GES	MA
		Supply of 1000 Mono Desk & 1000 Dual Desk for schools	Municipal Wide					100,000.00			√		GES	MA

**Focus Area: Health and Health Services**

Social Service Delivery	Public Health Services and Management	Construction of 1No. CHPS Compound	Keteboi					800,000.00			√		GHS	MA	
		Support malaria control activities	Municipal wide					10,000.00			√		GHS	MA, NGOs	
		Organise 2 community durbar/ sensitisation on HIV/Aids in 2 selected communities & 10 JHS & 4 SHS	Municipal					4,000.00			√		NADMO	MA, CSOs	
		Religious institutions visitation on Hiv/Aids stigma reduction	Municipal Wide					3,000.00			√		NADMO	MA, CSOs	
		Data collection from accredited facilities for reporting	Municipal Wide					1,000.00			√		NADMO	MA, CSOs	
		Organise radio programme on Hiv/Aids	4 radio stations					1,000.00			√		NADMO	MA, CSOs	
		Organise review meetings and celebration of world Aids Day	Sefwi Wiawso					3,000.00			√		NADMO	MA, CSOs	
		Completion of rehabilitation of Clinic & Nurses Quarters	Abrabra					250,000.00				√		GHS	MA

		Completion of 1No. 2 Storey Community Health Nursing Training	Asafo					750,000.00				√		GHS	MA
		Completion of 1No. Maternity Block for Sefwi Wiawso Government Hospital	Sefwi Wiawso					1,200,000.00				√		GHS	MA
<b>Focus Area: Reducing Poverty and Inequality</b>															
Social Services Delivery	Social Welfare and Community Services	Monitor and coordinate Livelihood Empowerment Against Poverty (LEAP) programme	Municipal Wide					4,000.00				√		SW&CD	MCPC
		Coordinate activities of School Feeding Programme	Beneficiary schools					10,000.00				√		SW&CD	MCPC
		Organize orientation for food vendors and School Feeding Programme contractors	Municipal Wide					10,000.00		5,000.00		√		SW&CD	MCPC
		Provision of Medical Support to the vulnerable	Municipal Wide					50,000.00				√		MP	MA
		Support 1000 Vulnerable people to get NHIS Cards	Municipal Wide					15,000.00				√		MP	MA
<b>Focus Area: Water and Environmental Sanitation</b>															
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Mechanization of 12 existing boreholes	Bedii, Bechiwa, Akurafu, Afrimkrom, Gyampokrom, Swanzy, Paradise, Mile 4, Adiembra Newtown, Atta Compound, Piase and Nyamenae					160,000.00	40,000.00	160,000.00		√		Works Dept.	MWST
		Maintenance of 10 No. Borehole	10 communities					40,000.00				√		Works Dept.	MWST
		Drilling of 3No. Boreholes	Boako, Asafo & Asawinso							5,000.00		√		Works Dept.	MWST

Social Services Delivery	Environmental Health and Sanitation Services	Undertake routine house/ industrial establishment /hospitality establishment inspection	Municipal wide					7,000.00			√		EHU	MA
		Organise monthly clean up exercise	Selected communities					10,000.00			√		EHU	MA
		Procure 2No. refuse containers and sanitary tools & detergents	Selected Towns					70,000.00			√		EHU	Procurement Unit
		Conduct screening of 1,500 food vendors/handlers	Municipal Wide						15,000.00		√		EHU	MA
		Carry out meat inspection	Wiawso, Boako and Asawinso					2,500.00			√		EHU	GES, NGOs
		Organise 25 community durbars & 6 radio sensitisation on sanitation issues	Municipal Wide					2,000.00			√		EHU	GES, NGOs
		Organise nutritional oriented programme	Zonal council headquarters					2,500.00			√		EHU	GES, NGOs
		Solid and liquid waste management, (Fumigation, manage wasteland fills Contract with Zoomlion, evacuation of refuse)	Municipal Wide					300,000.00			√		EHU	MA, Zoomlion
<b>Focus Area: Child Protection and Development</b>														
Social Services Delivery	Social Welfare and Community Services	Advocate for children to use child protection toolkit	Municipal wide						2,000.00	30,000.00	√		SW&CD	MCPC, NGOs
		Organize sensitization programmes on child labour	Municipal Wide						3,000.00	30,000.00	√		SW&CD	MA, NGOs
		Organise sensitisation programmes on adolescent and reproductive issues	Municipal wide								20,000.00	√		SW&CD
<b>Focus Area: Gender Equality</b>														
Social Services Delivery	Social Welfare and	Provide skills training for 3 female farming groups	Municipal wide						10,000.00		√		SW&CD	MA, NGOs

	Community Services	Organise training for 3 communities on how to conduct community ender dialogues	Municipal Wide					5,000.00		15,000.00	√		GDO	MA, NGOs
		Sensitisation of parents and guidance on the need to educate their female wards after they give birth	Municipal wide					15,000.00			√		SW&CD	MA
<b>Focus Area: Social Protection</b>														
Social Services Delivery	Welfare and Community Services	Implement, coordinate & monitor LEAP programme	Municipal Wide					7,000.00		5,000.00	√		SW&CD	MA
		Coordinate & monitor School Feeding programme	Municipal Wide					2,000.00		12,000.00	√		SW&CD	MA
		Assist the 3000 vulnerable persons to get registered with NHIS	Municipal Wide					69,000.00			√		SW&CD	MA
<b>Focus Area: Disability-Inclusive Development</b>														
Social Services Delivery	Welfare and Community Services	Provide medical /assistive devices to PWDs	Municipal wide					8,000.00			√		SW&CD	MA, PWDs
		Provide vocational skills training support to PWDs	Municipal Wide					15,000.00			√		SW&CD	MA, PWDs
		Provide educational support to PWDs	Municipal wide					10,000.00			√		SW&CD	MA, PWDs
		Procure items such as fridges, Tricycles, start-ups etc, to support PWDs to enter income generation activities	Municipal wide					60,000.00			√		SW&CD	MA, PWDs
		Create awareness and sensitize PWDs on gender violence and its related issues	Municipal wide					20,000.00			√		SW&CD	MA, PWDs
		Organise quarterly programmes to enhance participation in decision making for women and girls with disability	Municipal wide					20,000.00			√		SW&CD	MA, PWDs



<b>DEVELOPMENT DIMENSION: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS</b>														
<b>Focus Area: Protected Areas</b>														
Environmental Management	Natural Resource Conservation and Management	Facilitate alternative livelihoods including eco-tourism support schemes for fringe communities along with protected areas	Selected Communities					4,000.00		10,000.00	√		Forestry Commission	MA, NGOs, CSO, Chiefs
		Monitor forest reserves to prevent illegal logging a	Forest Fringe Comm.					20,000.00			√		Forestry Commission	Chiefs, MA
<b>Focus Area: Environmental Pollution</b>														
Environmental Management	Natural Resource Conservation and Management	Sensitization and Formation of Environmental & Disaster Risk reduction clubs'10 basic schools	Municipal Wide					40,000.00			√		Forestry Commission	MA, NGOs, CSO, \
		Promote the use of LPG as an alternative source of energy by households	Municipal wide					2,000.00		2,000.00	√		Forestry Commission	NAD MO
		Provision for Environmental and Social Safeguard issues	Edwinase							196,048.00	√		Safeguard Team	NAD MO
<b>Focus Area: Deforestation, Desertification and Soil Erosion</b>														
Environmental Management	Natural Resource Conservation and Management	Planting of 120,000 trees across the municipality	Municipal wide					100,000.00			√		Forestry Communities	NAD MO
		Establishment of forest plantations in degraded forest land through Modified Taungya and industrial plantation						10,000.00			√		Forestry Commission	MA
		Implement youth in afforestation programme	Municipal wide							20,000.00	√		Forestry Commission	MA
		Implement Ghana Cocoa REDD Programme						50,000.00			√		Forestry Commission	MA
<b>Focus Area: Climate Variability and Change</b>														
Environmental Management	Natural Resource	Train 200 farmers on climate-smart agriculture technologies	Municipal Wide					5,000.00		2,000.00	√		MoFA	MA,

	Conservation & Mgt	Organize public sensitization on the causes and effects of climate change climate	Selected towns						60,000.00	√		MPO/NADMO	MA	
		Prepare climate change adaptation /mitigation strategic plan for the municipality	Municipal Wide						50,000.00			MPO/MPO	MA	
<b>Focus Area: Disaster Management</b>														
Environmental Management	Disaster Prevention and management	Sensitization and Formation and of Environmental & Disaster Risk reduction clubs' basic schools	Selected Schools				2,000.00		50,000.00	√		MA	NADMO	
		Organise community sensitisation on hazards of fire/disaster mitigation awareness programmes	Selected Towns				3,000.00		3,000.00	√		Fire Service	NADMO, MA	
<b>Focus Area: Transportation: Air, Rail, Water and Road</b>														
Infrastructure Development and Management		Reshape 50km of feeder roads and build of culverts	Municipal Wide				300,000.00	200,000.00		√		Urban Roads Dept.	MA	
		Construction of Culvert	2 Selected communities							√		URD	MA	
		Pothole patching	Sefwi Wiawso				288,684.73				√		URD	MA
		Repair of minor drains	Municipal Wide				50,000.00					√	URD	MA
		Traffic management & road safety	Sefwi Wiawso, Asawinso								√		URD	MA
		Sensitisation on road safety	Sefwi Wiawso, Asawinso								√		Urban Roads Dept.	MA
<b>Focus Area: Human Settlements Development and Housing</b>														
Infrastructure Development and Management	Spatial Planning	Continue the street naming and property addressing	Asawinso						80,000.00	√		Physical Planning	MA, Chief, SPC	
		Preparation and approval of local plan	Ahokwaa						40,000.00	√		Physical Planning	MA, Chief, SPC	
		Update and review of SDF and structural plan	Municipal Wide						50,000.00	√		Physical Planning	MA, Chief, SPC	

		Procurement of Electricity poles for 4 selected communities	4 selected communities					20,000.00						Works Dept	MA	
		Conduct Social Services Delivery Survey and Map of streetlights	Selected Communities							30,000.00	√			Physical Planning	MA, Chief, SPC	
		Undertake building inspections and development control	Municipal Wide						20,000.00		√			Physical Planning	MA, Chief, SPC	
<b>DEVELOPMENT DIMENSION: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY</b>																
<b>Focus Area: Local Governance and Decentralisation</b>																
Management and Administration	General Administration	Organize Statutory meetings (Management Meetings, Sub-Committee, Executive Committee & General Assembly Meetings, SAT Meetings etc)	Sefwi Wiawso					100,000.00	100,000.00		√			CA	MA	
		Maintenance of office equipment	Sefwi Wiawso					20,000.00	30,000.00		√			CA	MA	
		Renovation of Assembly Hall	Sefwi Wiawso					1,000,000.00			√			CA	MA	
		Maintenance of Assembly Vehicles	Sefwi Wiawso					30,000.00	100,000.00		√			CA	MA	
		Renovation of Staff Quarters	Sefwi Wiawso					50,000.00	50,000.00		√			CA	MA	
		Collaborate with other state agencies such ECG, CWSA for the provision of essential services	Municipal wide					10,000.00			√			CA	MA	
		Procurement of 5No. Laptops, 1No. Colour printer, 1Executive office table & swivel chair, 2No. Binding machines, Projector& Stand, Easel, Public Address System	Sefwi Wiawso					100,000.00			√				CA	MA
		Pavement of 170*80 funeral ground with canopies	Asaman							200,000.00	√				MP	MA

		Construction of funeral ground	Amafie						200,000.00	√		MP	MA
Management and Administration	General Administration	Support to Self Help Projects	Municipal Wide					200,000.00		√		CA	MA
		Support the sub-structures in the Municipality	Zonal Councils					30,000.00		√		CA	MA
		Repair of streetlights and purchase of electric pole	Municipal wide					50,000.00	50,000.00	√		CA	MA
		Support Decentralized Dept and WNRCC	Sefwi Wiawso					50,000.00		√		CA	MA
		Organise capacity building training for all staff on local government protocol	Sefwi Wiawso					20,000.00		√		HR Dept.	MA
		Organise capacity training on Annual plan preparations, report writing and record keeping	Sefwi Wiawso					20,000.00		√		HR Dept.	MA
		Organise capacity building raining on accounting software for account and revenue staff	Sefwi Wiawso					30,000.00		√		HR Dept.	MA
		Organise capacity building training on revenue mobilisation for revenue staff, commission collectors						5,000.00		√		HR Dept.	MA
		Organize a 1-day capacity building workshop for the sub-structures on their mandate, role in revenue mobilization and climate change issues	Sefwi Wiawso					50,000.00		√		HR Dept.	MA
		Procurement of ID cards for all staff & Assembly Members	Sefwi Wiawso					14,500.00		√		HR Dept.	MA

		Provision for official day celebrations	Zonal council Capitals					50,000.00			√		CA	MA
		Internal Management of organisation (Utility, fuel, call credit, Hotel Accommodation, NALAG Dues , T&T etc)	Sefwi Wiawso					50,000.00	50,000.00		√		CA	MA
Management and Administration	Planning, Budgeting, Monitoring & Evaluation	Undertake mid-year review of the 2022-2025 District Medium Term Development Plan	Municipal Wide						40,000.00		√		CA	MA
		Provision for preparation of 2025 Composite budget and fee-fixing resolution	Municipal Wide					35,000.00			√		Budget Unit	MA
		Mid-year review of 2024 Composite budget	Sefwi Wiawso					25,000.00			√		Budget Unit	MA
		Collect market data for calculation of the consumer price index	Sefwi Dwinase					5,000.00			√		Statistic	MA
		Undertake data collection exercise on rateable items to build revenue data base for Asawinso	Asawinso & Asafo					5,000.00			√		Statistic /Finance & Budget	MA
		Collect data on businesses, billboards, and other properties	Municipal Wide					5,000.00			√		Statistic	MA
		<b>Focus Area: Public Accountability</b>												
Management and Administration	Planning, Budgeting, M&E	Organise Social Accountability Fora ie. Town Hall meeting, Meet the Press	Sefwi Wiawso					18,000.00			√		CA	MA
<b>Focus Area: Human Security and Public Safety</b>														
Management and Administration	General Administration	Support for Security operations & MUSEC activities	Sefwi Wiawso					20,000.00	10,000.00		√		CA	MUSEC
<b>Focus Area: Corruption and Economic Crimes</b>														
Management and Administration	General Administration	Support Anti-Corruption Agencies /Implement NACAP	Municipal wide					10,000.00			√		MA	CHRAJ,

<b>DEVELOPMENT DIMENSION: EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19 RECOVERY PLAN)</b>														
<b>Focus Area: Hydro meteorological</b>														
Social Services Delivery	Public Health Services	Organize community education programme on hydromet disaster	Selected Communities					2,000.00			√		NADMO	MA
<b>Focus Area: Biological</b>														
Social Services Delivery	Public Health Services and management	Organise sensitisation and education programmes on Covid-19 and enforcement of safety protocols	Municipal wide					20,000.00	10,000.00		√		GHS	MA
		Procurement of Covid - 19 personal protective equipment.	Municipal Wide					100,000.00			√		GHS	MA
		Vaccination against public health emergencies such as Covid-19	Municipal wide					10,000.00			√		GHS	MA
<b>Relief Assistance and Victim Welfare</b>														
Environmental Management	Disaster Prevention & management	Support disaster victims with relief items	Municipal wide					100,000.00			√		NADMO	MP
<b>DEVELOPMENT DIMENSION: IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION</b>														
Management and Administration	Planning, Budgeting, Monitoring and evaluation	Organise site meetings/ sod-cutting and project commissioning	Project Communities					50,000.00	20,000.00		√		MPCU	MA
		Organise annual APR preparation sessions for Departmental Heads	Sefwi Wiawso						10,000.00		√		MPCU	MA
		Implement MPCU programme of Action and M&E activities	Sefwi Wiawso					30,000.00	196,048.24		√		CA	MA
<b>Total</b>								<b>14,688,493.20</b>	<b>632,509.61</b>	<b>492,151.13</b>				