

**SEFWI WIAWSO MUNICIPAL ASSEMBLY  
ANNUAL ACTION PLAN FOR 2023**

**DEVELOPMENT DIMENSION: ECONOMIC DEVELOPMENT**

Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution	
				Q1	Q2	Q3	Q4	GoG (GH¢)	IGF (GH¢)	Others (GH¢)	New	Ongoing	Lead	Collaborating
<b>Focus Area: Strong and Resilient Economy</b>														
Management and Administration	Finance	Valuation of corporate & Institutional properties	Asawinso, Boako, Asafo						100,000.00	50,000.00		√	Finance Dept.	MA, GIZ
<b>Focus Area: Private Sector Development</b>														
		Construction of 120 Unit Market Stalls, and earthworks	Edwinase							2,520,178.87		√	Works Dept	MA, MLGDR D, MEHU
		Construction of 20-unit lockable stores and 40 units market stalls.	Edwinase							2,220,193.54		√	Works Dept	MA, MLGDR D, MEHU
		Construction of 1No Police Post, 1No. 14-seater sanitary block, improvement of Access to Market, Covering of Existing Drains, 2No Skip Containers and associated waste bins and 1No. Borehole and water storage facility at	Edwinase							1,480,000.00	√		Works Dept	MA, MLGDR D, MEHU
		Construction of 11No. 14-unit open market stalls at Dwinase	Edwinase							2,171,000.00	√		Works Dept	MA, MLGDR D, MEHU
		Construction of 2No 2-storey 28 units lockable stores at Dwinase	Edwinase							3,960,000.00	√		Works Dept	MA, MLGDR D, MEHU

		Construction of phase IV of Modern Market complex made up of; <ul style="list-style-type: none"> <li>• Construction of 1No. 300 tonnes Warehouse and earthworks</li> <li>• Construction and furnishing of Fire Post with Offices, toilet &amp; bath and Earthworks</li> <li>• Construction of 1No. 2 Units Day Care with Mechanized Borehole, Toilet Facility, Changing Room, Office and Store</li> <li>• Construction of 1No. Clinic for Edwinase Market</li> <li>• Construction of Butchery with Cold Store</li> </ul>	Edwinase					6,003,976.50	√		Works Dept	MA, MLGDR D, MEHU
		Construction of 2No. 10 Units Market Sheds	Boako					347,764.54		√	Works	MA
		Technical training in bee-keeping	Sefwi Wiawso					5,000.00	√		BAC	Private Sector, NGOs
		Technical training in Snail rearing	Sefwi Wiawso					5,000.00	√		BAC	Private Sector, NGOs
		Technical training in fish rearing	Sefwi Wiawso					5,000.00	√		BAC	NGOs
		Technical training in vegetable farming	Sefwi Wiawso					5,000.00	√		BAC	NGOs

		Provision of start-up kits for cocoa farmers	Sefwi Wiawso						200,000.00	√		BAC	NGOs
		Technical training in poultry rearing	Sefwi Wiawso						5,000.00	√		BAC	NGOs
		Formalization of MSMEs through RGD	Sefwi Wiawso						24,000.00	√		BAC	Private sector
		Organize business forum/LED meetings	Sefwi Wiawso				20,000.00		40,000.00	√		BAC	Private sector
		Business monitoring and follow-up	Municipal wide						10,000.00	√		BAC	Private sector
		Rural finance (matching grant)	Municipal wide						200,000.00	√		BAC	Private sector
		Rural finance (REDF)	Sefwi Wiawso						120,000.00	√		BAC	Private sector
		Facilitation of business and economic sub-committee meetings	Sefwi Wiawso						4,000.00	√		BAC	Private sector
<b>Focus Area: Agriculture and Rural Development</b>													
Economic Development	Agricultural Services and Management	Implementation of JICA, Ghana rice improvement project (GRIP)	Municipal wide						35,390.00	√		Agric	JICA
		Implement government flagship programmes in Agric i.e. MAG, PFJ, DCACT, PERD	Municipal wide				100,000.00			√		Agric Dept.	MA, Farmers, Financial Institutions
		Organize District Farmers Day Celebrations	Selected community				50,000.00		40,000.00	√		Agric Dept.	MA, Farmers,
		Training of AEAAs, DDOs and farmers on crops and animal production technologies.	Wiawso				30,000.00			√		Agric Dept.	MA, Farmers,
		Organise Sensitisation for the youth to go into Agriculture	Municipal Wide				4,000.00			√		Agric Dept.	NCCE, ISD

Economic Development	Agricultural Services and Management	Conduct home and farm visit by AEAs and monitoring by MDA and DDOs	Municipal Wide					78,000.00			√		Agric Dept.	NCCE, ISD
		Supply of subsidized fertilizers, improved seedlings, animal breeds and other inputs to farmers	Municipal wide					50,000.00			√		Agric Dept.	MA, MoFA & Farmers,
		Provision of animal husbandry practices, veterinary and extension service	Municipal wide					10,000.00			√		Agric Dept.	MA, MoFA & Farmers,
		Support rice farmers with agriculture equipment such as, power tillers, mini harvesters, tractor services etc	Municipal Wide					20,000.00			√		Agric Dept.	MA, Farmers
		Organize monthly management and technical review meetings for AEAs and DDOs.	Sefwi Wiawso					100,00.00			√		Agric Dept.	RADU
Economic Development	Agricultural Services and Management	Maintenance and insurance of 1 official vehicle and 6 motor bikes	Sefwi Wiawso					15,000.00			√		Agric Dept.	DVLA, Insurance companies
		Conduct RELC Planning Session	Sefwi Wiawso					7,000.00			√		Agric Dept.	MA, Farmers
		Conduct market surveys and yield studies	Municipal wide					5,000.00			√		Agric Dept.	SRID and farmers
		Organize training for farmers on plant protection and regulatory services	Municipal wide					7,000.00			√		Agric Dept.	PPRSD and Farmers

<b>Focus Area: Tourism and Creative Arts Development</b>														
Economic Development	Trade, Industry and Tourism	Support the celebration of Ellulue festival	Sefwi Wiawso					20,000.00			√		CA	TA,Private Sector
		Marketing of Municipality's tourism potentials through advertisement, brochures etc	Sefwi Wiawso					20,000.00		200,000,00	√		MA	Private Sector
<b>DEVELOPMENT DIMENSION: SOCIAL DEVELOPMENT</b>														
<b>Focus Area: Education and Training</b>														
Social Service Delivery	Education, Youth & Sports	Inspection or monitoring	Municipal wide					10,000.00			√		GES	MA
		Support My first day at school	Municipal wide					5,000.00			√		GES	MA
		Independence day celebration	Sefwi Wiawso					100,000.00			√		GES	MA
		Science, technology, math, innovation, and engineering (STMIE) clinic	Municipal wide					10,000.00			√		GES	MA
		Sport festival (physical education and sport activities)	Municipal wide					20,000.00			√		GES	MA
Social Service Delivery	Education, Youth & Sports	Support Cultural activities	Municipal wide					20,000.00			√		GES	MA
		Support mock and end of term exams, WASSCE & BECE	Municipal wide					70,000.00			√		GES	MA
		Municipal education oversight committee meetings	Sefwi Wiawso					20,000.00			√		GES	MA
		Construction of 1No. K.G Block with Ancillary Facilities	Atta Camp					250,000.00		250,000.00	√		GES	MA
		Construction of 3 No.3-Units Classroom Block with Ancillary Facilities	Datano, Appiahkrom, Anhwiam					380,000.00		320,000.00	√		GES	MA

		Construction of 2 No. 6-Unit Classroom Block with Office and Store	Gyatokrom					600,000.00			√		GES	MA
		Rehabilitation of 4-Unit Classroom Block with Office and Store	Asafo					20,000.00			√		GES	MA
		Organize Best teacher awards	Sefwi Wiawso					50,000.00	50,000.00		√		GES	MA, Private Sector, CSOs
		Supply of 1000 Mono Desk & 1000 Dual Desk for schools	Municipal Wide					200,000.00	100,000.00		√		GES	MA
<b>Focus Area: Health and Health Services</b>														
Social Service Delivery	Public Health Services and Management	Construction of 1No. CHPS Compound	Keteboi					350,000.00		750,000.00	√		GHS	MA
		Conversion of Old JHS at Kojina to CHPS compound	Kojina					150,000.00			√		Works Dept	GHS,MA
		Support malaria control activities	Municipal wide						10,000.00		√		GHS	MA, NGOs
		Organise sensitisation on HIV/Aids	10 Towns/ 1 FM Stations					2,000.00			√		GHS	MA, CSOs
		Distribution of long-lasting insecticide-treated net to all households in the municipality	Municipal Wide					5,000.00			√		GHS	MA
<b>Focus Area: Population Management and Migration for Development</b>														
<b>Focus Area: Reducing Poverty and Inequality</b>														
Social Services Delivery	Social Welfare and Community Services	Monitor and coordinate Livelihood Empowerment Against Poverty (LEAP) programme	Municipal Wide					4,000.00			√		SW&C D	MCPC
		Coordinate activities of School Feeding Programme	Beneficiary schools					10,000.00			√		SW&C D	MCPC,

		Organize orientation for food vendors and School Feeding Programme contractors	Municipal Wide					10,000.00		5,000.00	√		SW&C D	MCPC,
		Provision of Medical Support to the vulnerable	Municipal Wide					50,000.00			√		MP	MA
		Support 300 Vulnerable people to get NHIS Cards	Municipal Wide					15,000.00			√		MP	MA
<b>Focus Area: Water and Environmental Sanitation</b>														
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Mechanization of 12 existing boreholes	Bedii, Bechiwa, Akurafu, Afrinkrom, Gyampokrom, Swanzy, Paradise, Mile 4, Adiembra Newtown, Atta Compound, Piase and Nyamena					350,000.00			√		Works Dept.	MWST
		Installation of 1No. Rambo 1000Litres Polytank	SWMA					32,000.00			√		Works Dept.	MWST
		Construction of Small-town water system through PPP	Asawinso					200,000.00			√		Works Dept.	MWST, Safe Water
		Maintenance of 10 No. Borehole	10 communities					40,000.00			√		Works Dept.	MWST
Social Services Delivery	Environmental Health and Sanitation Services	Procure 4No. refuse containers and sanitary tools	Selected Towns					180,000.00			√		EHU	Procurement Unit
		Conduct screening of food vendors and hygiene monitoring	Municipal Wide						20,000.00		√		EHU	MA

		Conduct environmental health /hygiene education in 24 communities	Municipal Wide					40,000.00			√		EHU	GES, NGOs
		Pest and vector control	Municipal wide					150,000.00			√		EHU	MA
		Solid waste management, (Fumigation, manage wasteland fills Contract with Zoomlion)	Municipal Wide					300,000.00			√		EHU	MA, Zoomlion
		Renovation of Meat House	Wiawso					250,00.00			√		EHU	MA
		Completion of Toilet Facility	Amafie					200,000.00			√		EHU	MA
		To cleanse public drains in the municipality	Selected Areas					120,000.00			√		EHU	MA
		Promote household toilet construction (CLTS)	10 Communitie						20,000.00		√		EHU	MA
		Update of water and solid waste map	Municipal Wide						20,000.00				EHU/PPD	MA
		Engage the services of a consultant to prepare Solid Waste Management strategy for the Municipality	Sefwi Wiawso							70,000.00	√		EHU	NADMO
<b>Focus Area: Child Protection and Development</b>														
		Organize sensitization programmes on child labour	Selected Towns							20,000.00	√		SW&CD	MA, NGOs
<b>Focus Area: Gender Equality</b>														
Social Services Delivery	Social Welfare and Community Services	Provide educational support to 10 female students pursuing science at the Tertiary level	Municipal wide						2,000.00		√		GDO	MA, NGOs



		Organise sensitization programme on Persistent negative discriminatory socio-cultural and customary practices against women	Sefwi Wiawso					5,000.00		5,000.00		√	GDO	MA, NGOs
		Organize INo. Science Technology Engineering and Mathematics Clinics	Sefwi Wiawso							15,000.00			GDO	MA, NGOs
		Organise sensitisation programme on the need to involve women in decision making	Municipal wide					5,000.00				√	SW&CD	MA
<b>Focus Area: Disability-Inclusive Development</b>														
Social Services Delivery	Welfare and Community Services	Provide medical /assistive devices to PWDs	Municipal wide					10,000.00				√	SW&CD	MA, PWDs
		Monitor PWDs Beneficiaries of DACF on their use of funds	Sefwi Wiawso					10,000.00				√	SW&CD	MA, PWDs
		Provide educational/apprenticeship support to PWDs	Municipal wide					10,000.00				√	SW&CD	MA, PWDs
		Procure items such as fridges, Tricycles, start-ups etc, to support PWDs to enter into income generation activities	Municipal wide					60,000.00				√	SW&CD	MA, PWDs
<b>DEVELOPMENT DIMENSION: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS</b>														
<b>Focus Area: Protected Areas</b>														
Environmental Management	Natural Resource Conservation and Management	Facilitate alternative livelihoods for fringe communities along with protected areas	Municipal wide					2,000.00		10,000.00		√	Forestry Commission	MA, Care International
<b>Focus Area: Mineral Extraction</b>														

Environmental Management	Natural Resource Conservation and Management	Organise sensitisation on environmental enhancement programmes	Selected communities					10,000.00			√		Minerals Commission	MA, NGOs, CSO, Chiefs
		Organise sensitization programme on illegal mining, deforestation and land reclamation	Selected communities						2,000.00		√		Minerals Commission	MA, NGOs, CSO, Chiefs
<b>Focus Area: Water Resources Management</b>														
Environmental Management	Natural Resource Conservation and Management	Enforcement of development control on water bodies and pollution	Municipal wide					10,000.00			√		Forestry Commission	MA, NGOs, CSO, Chiefs,
<b>Focus Area: Environmental Pollution</b>														
Environmental Management	Natural Resource Conservation and Management	Promote the use of LPG as an alternative source of energy by households	Municipal Wide					2,000.00			√		Forestry Commission	MA, NGOs, CSO, MWST,
<b>Focus Area: Deforestation, Desertification and Soil Erosion</b>														
Environmental Management	Natural Resource Conservation and Management	Planting of 400,000 trees across the municipality	Municipal wide					100,000.00			√		Forestry	NADMO
		Establishment of forest plantations in degraded forest land through Modified Taungya	Municipal wide					10,000.00			√		Forestry Commission	MA
		Implement youth in afforestation programme	Municipal wide							20,000.00	√		Forestry Commission	MA
<b>Focus Area: Climate Variability and Change</b>														
Environmental Management	Natural Resource Conservation & Mgt	Train farmers on climate-smart agriculture technologies	Municipal Wide					6,000.00			√		Agric Dept	MA, NGOs, CSO, MWST
		Provision for Environmental and Social Safeguard issues	Edwinase							66,715.95	√		Dev't Planning/Wo	MA, MLGDR D

													rks Dept	
		Organize sensitization on climate change and adaptation measures	Asawinso, Boako, Wiawso					2,000.00		45,000.00	√		Dev't Planning	Dev't Planning
		Organize a 1-day capacity building workshop for 30 MPCU Members on contract Management	Selected Communities							30,000.00	√		NADMO	NADMO
		Engage the services of a consultant to prepare drainage master plan for the municipality	Municipal wide							130,000.00	√		PPD	PPD
<b>Focus Area: Disaster Management</b>														
Environmental Management	Disaster Prevention and management	Formation of Disaster Risk Reduction clubs in 20 schools	Selected Schools					2,000.00		5,000.00	√		NADMO	GES
		Organise community sensitisation on hazards of fire	Selected Towns					3,000.00		3,000.00	√		Fire Service	NADMO, MA
<b>Focus Area: Transportation: Air, Rail, Water and Road</b>														
Infrastructure Development and Management	Urban roads and transport services	Reshaping of 50 km feeder roads	Municipal Wide					542,500.00			√		Urban Roads Dept.	MA
		Traffic Management and safety education	Wiawso, Asawinso, Asafo, Boako					126,750.00				√	Urban Roads Dept.	MA
		Desilting of gutters	Wiawso					117,000.00				√	Urban Roads Dept.	MA
		Grass Cutting	Municipal Wide					39,000.00				√	Urban Roads Dept.	MA
		Pothole patching	Wiawso, Asawinso					292,000.00				√	Urban Roads Dept.	MA

		Minor drainage repairs	Wiawso					58,500.00			√		Urban Roads Dept.	MA
		Inventory and mapping of pedestrian walkway, road network and drainage network						58,500.00			√		Urban Roads Dept.	MA
<b>Focus Area: Information Communication Technology Development</b>														
Infrastructure Development and Management	ICT	Organise ICT training for the youth	Sefwi Wiawso					5,000.00	5,000.00		√		CIC	Telcos, MA, NGOs
<b>Focus Area: Human Settlements Development and Housing</b>														
Infrastructure Development and Management	Spatial Planning	Extension of street naming and property addressing with 100 sign post	Asawinso						100,000.00		√		Physical Planning	MA, Chief, SPC
		Extension of electricity in 2 communities in the Municipality	Selected Communities					150,000.00			√		Physical Planning	MA, Chief, SPC
		Undertake building inspections to ensure compliance with the national building code	Municipal Wide						20,000.00		√		Physical Planning	MA, Chief, SPC
		Conduct Social Service Delivery Survey and Map of Street lights	Wiawso, Dwinase, Asawinso, Ahwiaa, Boako, Asafo							30,000.00			Physical Planning	MA, Chief, SPC
		Preparation and Approval of local plan	Old Adiembra							25,000.00			Physical Planning	MA, Chief, SPC
		Acquisition of 10 Plots of Land for Final Disposal Site	Aboboyaa								62,000.00			Physical Planning
<b>DEVELOPMENT DIMENSION: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY</b>														

Focus Area: Local Governance and Decentralisation															
Management and Administration	General Administration	Organize Statutory meetings (Management Meetings, Sub-Committee, Executive Committee & General Assembly Meetings, SAT Meetings etc)	Wiawso						200,000.00			√		CA	MA
		Maintenance of office equipment	Wiawso					20,000.00	30,000.00			√		CA	MA
		Provision for Nation Day's Celebration & other religious activities	Municipal Wide					100,000.00						CA	MA
		Maintenance of Assembly Vehicles	Wiawso					30,000.00	20,000.00			√		CA	MA
		Renovation of Staff Quarters	Wiawso					50,000.00	50,000.00			√		CA	MA
		Collaborate with other state agencies such as ECG, CWSA for the provision of essential services	Municipal wide					10,000.00				√		CA	MA
		Procurement and Installation of 6 No. Air Conditions, 3 No. Executive tables with Swivel Chairs and 3No. Office Workstation	Wiawso					105,000.00				√		Procurement Unit (PU)	MA
Management and Administration	General Administration	Procurement of 1No. Drone and Schmidt Hammer, Projector and Stand, Ease, Public Address	Wiawso						50,000.00					PU	MA
		Support to Self Help/Community Initiated Projects	Municipal Wide					200,000.00				√		CA	MA

Commented [h1]:

		Support the sub-structures in the Municipality	Zonal Councils capital					300,000.00			√		CA	MA
		Repair of streetlights and purchase of electric pole	Municipal wide					50,000.00	50,000.00		√		CA	MA
		Support Decentralized Dept and WNRCC	Wiawso					50,000.00			√		CA	MA
		Organize a 3-day capacity building workshop for 42 Assembly Members & 48 Zonal Council Members on Planning, Team Work and Team Building, Budgeting, Procurement and Financial Management.	Sefwi Wiawso						40,000.00				HR	MA
		Capacity building on Human Resource Management Information System (HRMIS)	Sefwi Wiawso					15,000.00			√		HRM	MA
		Provision for payment of Ex-gratia to Assembly Members	Sefwi Wiawso					110,000.00			√		CA	MA
		Performance audit on performance contract (procurement, Works, Internal Audit, Planning, Coordinating Director and Human Resource Manager)	Sefwi Wiawso					35,000.00			√		HRM	MA
		Capacity Building on logistics, laptop computers, printer, scanner ( Works, Internal Audit and Human Resource Departments)	Wiawso					16,000.00			√		HRM	MA

		Capacity building on revenue mobilization	Wiawso					20,000.00			√		HRM	MA
		Capacity building on Performance Appraisal	Wiawso					40,000.00			√		HRM	MA
		Capacity Building on Local Government Service Protocols (LGS)	Wiawso					40,000.00			√		HRM	MA
		Provision for official day celebrations	Wiawso					50,000.00			√		CA	MA
		Internal Management of organisation (Utility, Electricity bills, fuel, call credit, Hotel Accommodation, NALAG Dues etc)	Wiawso					50,000.00	50,000.00		√		CA	MA
		Renovation and furnishing of 1No. 100-Seater Municipal Assembly Hall	Wiawso					500,000.00			√		CA	MA
Management and Administration	Planning, Budgeting, Monitoring & Evaluation	Implement MPCU Meetings/programme of Action	Wiawso					30,000.00	20,000.00		√		MPCU	MA
		Review of 2023 composite budget and fee-fixing resolution	Wiawso					15,000.00					Budget Unit	MA
		Provision for preparation of 2024 composite budget and fee-fixing resolution	Wiawso					25,000.00			√		Budget Unit	MA
Management and Administration	Finance	Internal Audit planning, assignments and execution	Municipal Wide					40,000.00			√		Internal Audit Unit	MA
		Enumeration of rateable properties/ Data Collection & update data on billboards	Municipal wide						30,000.00	50,000.00	√		Finance Dept/ Stats	MA
		Conduct monthly market readings	Sefwi Wiawso and Asawinso					12,000.00			√		Statistical	MA

		Procurement of Accounting Software	SWMA					25,000.00			√		Finance Dep	MA
		Organise capacity building training on accounting software for 10 staff	SWMA					10,000.00			√		Finance Dept/ Stats	MA
		Organise capacity building training on the revised composite budget manual	SWMA					30,000.00					Budget Analyst	MA
<b>Focus Area: Public Accountability</b>														
Management and Administration	Planning, Budgeting, Monitoring & Evaluation	Organise Social Accountability Fora ie. Town Hall meeting, Meet the Press &	Asawinso & Wiawso					40,000.00	10,000.00		√		CA	MA
		Organise MCEs engagement with communities	Municipal Wide					70,000.00			√		CA	MA
<b>Focus Area: Human Security and Public Safety</b>														
Management and Administration	General Administration	Support for Security operations & MUSEC activities	Sefwi Wiawso					20,000.00	10,000.00		√		CA	MUSEC
		Construction of Police Check Point	Nyamebkyere					1000,000.00			√		Police	MA
<b>DEVELOPMENT DIMENSION: EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19 RECOVERY PLAN)</b>														
<b>Focus Area: Hydro meteorological</b>														
Social Services Delivery	Public Health Services and management	Organize community education programme on hydromet disaster	Selected Communities					2,000.00			√		NAD MO	MA
<b>Focus Area: Biological</b>														
Social Services Delivery	Public Health Services and management	Organise sensitisation and education program on Covid-19	Municipal wide					20,000.00	10,000.00		√		GHS	MA
		Vaccination against public health emergencies such as Covid-19/TB	Municipal wide					10,000.00			√		GHS	MA
		Procurement of Covid-19 PPEs	Municipal wide					20,000.00			√		GHS	MA



<b>Focus Area: Anthropogenic</b>														
Social Services Delivery	Public Health Services and management	Organise disaster mitigation public awareness programmes	Selected communities					5,000.00	2,000.00		√		GHS/NAD MO	MA
<b>Relief Assistance and Victim Welfare</b>														
Environmental Management	Disaster Prevention and mgt	Support disaster victims with relief items	Municipal wide					100,000.00			√		NAD MO	MP
<b>DEVELOPMENT DIMENSION: IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION</b>														
Management and Administration	Planning, Budgeting, Monitoring and evaluation	Organise site meetings/sod-cutting and project commissioning	Project Communities					50,000.00	20,000.00		√		MPCU	MA
		Conduct PM&E of programmes and projects	Selected Towns					66,715.95			√		MPCU	MA
<b>Total</b>								<b>14,688,493.20</b>	<b>632,509.61</b>	<b>492,151.13</b>				